

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

Establishment – General Administration Department - Utilization of Services of (2) Junior Stenos, (1) Telephone Operator, (1) Record Assistant sponsored by M/s RTSS Man Power Solutions, Hyderabad previously called as M/s Rajan Travels and Security Services, Hyderabad on outsourcing basis in General Administration Department for the period from 22-07-2012 to 21-08-2012 – Sanction of expenditure of Rs.44,179/- Orders – Issued.

## GENERAL ADMINISTRATION(OP.IV) DEPARTMENT

G.O.Rt.No. 3991

Dated: 28.08.2012

Read the following:-

- 1) G.O.Ms.No.3, Finance (SMPC) Department, dated 12.01.2011.
  - 2) G.O.Rt.No.745, G.A.(OP.IV) Department, dated 18-2-2012.
  - 3) Govt. of India, Notification No.2, dated 17-3-2012
  - 4) G.O.Rt.No.3466, GA(OP.IV)Department, dated 27-07-2012
  - 5) From M/s RTSS Man Power Solutions, Hyderabad  
Bill.No.RTSS/12-13/349, Dated 22-8-2012.

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### ORDER:-

In pursuance of the orders issued in the reference 2<sup>nd</sup> read above, the services of (2) Jr.Stenos, (1) Telephone Operator, (1) Record Assistant sponsored by M/s RTSS Man Power Solutions,Hyderabad previously called as M/s Rajan Travels and Security Services, Hyderabad have been utilized in General Administration Department, for the period from 22-07-2012 to 21-08-2012. The Agency has submitted the bills for an amount of Rs.44,179/- for payment for the said period including E.P.F & E.S.I contribution of the employer, Service Tax payable and Service Charges.

2. Sanction is hereby accorded for payment of an amount of Rs.44,179/- (Rupees Forty Four Thousand One Hundred and Seventy Nine only) i.e Remuneration Rs.32,900/-, EPF Employer's contribution @ 13.61%, Rs.3,540/-, ESI Employer's contribution @ 4.75% Rs.1,563/, Service Charges @ 4% Rs.1,316/- and Rs.4,860/- Service Tax @ 12.36% on the total bill of Rs.39,319/- to M/s RTSS Man Power Solutions, Hyderabad, previously called as M/s Rajan Travels and Security Services, Hyderabad, towards remuneration for the services of (2) Junior Stenos, (1) Telephone Operator, (1) Record Assistant, whose services are being utilized in General Administration Department for the period from 22-07-2012 to 21-08-2012.

3. The General Administration (Claims.C) Department shall draw and disburse the amount as sanctioned in para (2) above, to M/s RTSS Man Power Solutions, Hyderabad previously called as M/s Rajan Travels and Security Services, Hyderabad to their Account No.62239865962, S.B.H. Chikkadpally, Hyderabad with IFSC Code SBHY0020064, MICR CODE No.500004011.

4. The expenditure shall be debited to the Head of Account under "2052 - Secretariat General Services-MH090-Secretariat-SH(04)General Administration Department - 300 - Contractual services"

5. This order does not require the concurrence of Finance Department as per the rules in vogue.

6. The G.O. is available on Internet and can be accessed at the address <http://www.ap.gov.in>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

W.GANESHAN  
ADDITIONAL SECRETARY TO GOVERNMENT (GENERAL)

To

The General Administration(Claims. C) Department (w.e)  
The M/s RTSS Man Power Solutions, Hyderabad  
The Deputy Pay & Accounts Officer, Secretariat Branch, Hyderabad  
SF/SC,

//FORWARDED:BY ORDER//

## SECTION OFFICER